

Refunds

If Atlantic Cape cancels a class, or changes the time, day or date of a scheduled course, students may transfer tuition and fees to another course or elect to receive a full refund of tuition and fees. The College reserves the right to change faculty assignments.

Student tuition/fee refunds are calculated on a percentage basis according to the following:

Fall and Spring Semesters	
Before first day of semester	100%
Before end of the second week of semester	50%
After second week of semester	NO REFUND
Fall and Spring Late Start Sessions	
Before first day of session	100%
Five days after start of session	50%
After first five days of session	NO REFUND
Summer Semester	
Before first day of session	100%
Five days after start of six-, eight- and 13-week sessions	50%
After first five days of sessions	NO REFUND
Winter Session	
Before first day of session	100%
First day of session	50%
Second day of session — withdrawal only	NO REFUND

Exceptions may be made for extenuating circumstances which can be documented.

Refunds will be processed and returned in the manner in which they are received. If payment is made in more than one form, all refunds will be applied to the credit card first.