# **Campus Services**

## **Meeting and Conference Services**

The College provides full meeting and conference service assistance to the community, utilizing the resources available at Atlantic Cape's three locations, Atlantic City, Cape May and Mays Landing campuses, meeting and conference services staff can assist any group to meet their need for computer labs, meeting rooms, theater, video conferencing and catering services. Quality service is standard while maintaining affordable rates for the local community.

Space is available for use to off-campus, businesses, not-for-profit organizations and agencies, educational, cultural, charitable, social, civic and recreational purposes. For more information on meeting and conference services, at the Atlantic City campus call (609) 343-4874; for Cape May campus call (609) 463-3619; for the Mays Landing campus, call (609) 343-5039.

#### **Audiovisual Services**

Audiovisual services for the College sites are provided by the Information Technology Services Department. Many videos are available via the college's video server. The video server maintains an extensive list of videos that are cataloged by discipline and are accessible from any computer at Atlantic Cape's three sites. Students may view videos located on the video server from any workstation in the library. Assistance with accessing videos is also available in the library.

# Auditorium/Theater-Mays Landing Campus

The College's cultural events are staged in the auditorium/theater, which seats more than 460 people and includes disabled guest spaces. Located in Walter E. Edge Hall, the auditorium is available for rental by community groups. For information, call (609)343-5039.

#### Bookstore

The bookstore is a contracted service through Follett Corporation. Currently the Mays Landing store is open Monday through Friday. The Atlantic City and Cape May campuses are serviced via online ordering. Free shipping is offered for all online orders regardless of campus. The bookstore in Mays Landing sells both Atlantic Cape and educational partner's course materials including technology supplies. The store carries a complete line of uniforms for both culinary and nursing students. The bookstore also carries traditional college sportswear and other items.

The store accepts cash and personal check (with proper identification). VISA, MasterCard, American Express and Discover cards are accepted both in the store and online. The bookstore offers textbook rental services. There is a price match guarantee to make sure that students get the best prices. For information on the price match guarantee go to <a href="http://www.bkstr.com/atlanticcapeccstore">www.bkstr.com/atlanticcapeccstore</a>.

Store hours are posted at the Mays Landing campus. Student can call (609) 625-5205 for additional dates and extended times of operation during the fall and spring rush. You can avoid the rush by ordering online (shipping is free) at <u>www.bkstr.com/atlanticcapeccstore</u> or order by fax at (609) 625-0064. For bookstore questions call (609) 343-5130 or (609) 625-1111, ext. 5130 or 5228.

#### **Bus Service**

NJ Transit buses run hourly, Monday through Friday, 8 a.m. to 9:45 p.m., between Atlantic City and Atlantic Cape's Mays Landing Campus. NJ Transit line 552 stops at the Cape May County Campus. For information, call the NJ Transit's Telephone Information Center at 1(800)582-5946 or visit <u>www.njtransit.com</u>. A complete schedule is also available in the Student Activities Office, G Building, first floor.

NJ Transit Online Student Pass provides full-time Atlantic Cape students with a 25% discount on monthly passes for NJ Transit buses, trains and light rail systems. Log in to WebAdvisor to take advantage.

#### Campus Access Roads and Walkways

Only authorized vehicles are permitted on College access roads and walkways. To receive authorization for use, written permission must be obtained from the Facilities Management Office. The use of skateboards, roller blades, roller skates, bicycles and scooters is prohibited.

#### Careme's Gourmet Restaurant

The Academy of Culinary Arts operates Atlantic Cape's gourmet restaurant, Careme's. This elegant dining room is located on the Mays Landing Campus. Careme's is run by students under the direction of culinary educators as part of the ACA curriculum.

The restaurant is named after famed chef Marie-Antoine Careme and is open to the public for lunch and dinner while ACA classes are in session. The menu has a Farm to Table focus and whenever possible the food is sourced from within 150 miles of our campus. This includes items grown in our student operated organic green house, the schools kitchen garden, as well as locally operated farms. Farm to Table teaches the future chefs about the industry's responsibility for good stewardship of our communities, resources and environment. The menu changes seasonally and reservations are accepted for groups, business meetings and parties. The dining room can accommodate 80 people and has a beautiful view of the campus. Call (609) 343-4940 for reservations.

# Head Start & Child Care Facilities—Mays Landing

Gateway Community Action Partnership operates Head Start child care classrooms at Atlantic Cape's former East Campus building, located on the Black Horse Pike just east of the Mays Landing campus entrance. The center is licensed to enroll children ages birth to five years and is open to the community as well as children of Atlantic Cape students and staff. It features age separated groups of children. The center uses the Creative Curriculum with teaching strategies, and all of the teaching staff is certified by the New Jersey licensing standards. For more information, call (609)343-4949.

# **Food Service**

All Atlantic Cape campuses offer food amenities either through traditional cafeteria service and/or vending operations. Hours for traditional cafeteria service are posted at all campuses. Primary services are offered between 8 a.m. and 2 p.m. Mays Landing Campus, Monday-Thursday until 6pm, closed on holidays and weekends. Vending machines, which are located through the campus' buildings, are available during all campus hours.

## John J. Rosenbaum Center

As part of its community service function, the Mays Landing Campus has multipurpose conference rooms available for use to off-campus, not-for-profit organizations and agencies, educational, cultural, charitable, social, civic and recreational purposes. Business enterprises may rent the conference room for workshops and conferences. For information call (609) 343-5039.

## Information Technology Services (ITS)

ITS provides, administers and maintains the computing and network infrastructure for all Atlantic Cape's campuses. Systems include MIS, Internet access, LAN/MAN campus networks, multi-user operating systems, voice, video, administrative and academic desktop support, file and print services, e-mail, Web and distance education systems.

ITS has final authority over the connection and proper use of systems attached to Atlantic Cape's network facilities (voice, video and data). All users of such are expected to use them responsibly; this includes, but is not limited to, understanding and adhering to a code of conduct that promotes respect for authorial integrity and copyrights. For information, call (609) 343-4910.